

Wetlands Institute Application



Thank you for your request to participate in the 2010 Wetlands Institute from May 31st – June 6th in Kamloops. We look forward to hearing about your proposed wetland project and receiving your completed application.

To apply, please carefully fill out the Application Form and return with the other items listed below. Also, begin gathering the items on the Project Portfolio Checklist (page 4).

Registration:

*** Registration fees include accommodation for 6 nights at Thompson Rivers University Residence & Conference Centre, all meals, and Institute related costs (i.e. transportation during the Institute, supplies and course materials).**

Register by **May 1, 2010** and the fee is only \$500 (government/consultant firm).

Register after May 1, 2010 and the fee is \$600 (government/consultant firm).

Register as a student/community volunteer of a non-profit and the fee is only \$300.

The deadline for registration is May 15, 2010. Registrants are accepted on the basis of a complete portfolio and the basis of the environmental benefit of their projects. It is each participant's responsibility to find transportation to and from the Wetlands Institute. Accepted participants will receive confirmation and further details/schedule for the Wetlands Institute upon acceptance.

The Wetlands Institute will give you the opportunity to gain skills and knowledge about wetland ecosystems, as well as social skills to build relationships with community partners. The experience and expertise that each participant brings to the Wetlands Institute is also an important ingredient in making this a valuable experience for all.

Your application should include:

1. Completed Application Form (attached)
2. Cheque payable to: BC Wildlife Federation
3. Proof of enrollment for those applying as a student (photocopy of registration papers, valid student ID, etc)
4. A letter from a supervisor recommending you for the Wetlands Institute and confirming your release day(s) to work on program implementation (please include sector to determine cost)

Send applications to:

Wetlands Education Program
BC Wildlife Federation
101-3060 Norland Ave
Burnaby, BC, V5B 3A6

Sincerely,

Carolyn Anne Budgett
Wetlands Education
Program Coordinator
wetlands@bcwf.bc.ca

Application Form



Name	_____	Date of Application	_____
Mailing Address	_____		
Organization	_____	Position	_____
Affiliations	_____	Years in Position	_____
Work Phone	_____	Home Phone	_____
Email	_____	Fax	_____
Years in Conservation (if applicable)	_____		
Years in Education (if applicable)	_____	Date Application Received	

Program/Project Information

Describe the wetland program/project you are currently working on and would like to develop further, or describe the wetland program/project you would like to develop and implement in your community?

Feel free to include "samples" or copies of any educational products, written materials, news articles, planning resources, etc. that you would like to share with the Wetlands Institute staff.

NOTE: Applications to the Wetlands Institute are accepted on the merits of the program/project that you are interested in implementing in your community

Application Form cont'd



- Does your organization own wetlands? Yes No
- Are you able to use them for study? Yes No
- Is there a wetland education program in place? Yes No
- Do "your" wetlands have public access? Yes No
- Do you have access to other public wetlands? Yes No
- Do you have funds for field programs? Yes No
- Are field studies in your current program? Yes No If Yes,

For Example:

Travel time to nearest wetlands? Hours: _____ Minutes: _____

What organizations, agencies or industry do you work with in your area? (list below)

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Describe any special elements that would clearly improve your program/project that you would like addressed in this Wetlands Institute:

Have you been incorporating "ecosystem" perspectives in your program? Yes No
 If yes, how? Please describe.

Thank you for your application. Please attach any other comments, questions or observations.

NOTE: Applications to the Wetlands Institute are accepted on the merits of the program/project that you are interested in implementing in your community

Program / Project Portfolio

Please detach and keep with your Program/Project Portfolio

Building your program/project portfolio prior to coming to the Wetlands Institute is required. This portfolio will enable you to develop your program/project and help you focus. The portfolio will also enable instructors to answer your project-specific questions more directly. Please bring the following portfolio documents with you to the Wetlands Institute.

Checklist:

1. Short presentation (5 minute overview) of your project for first day of Wetlands Institute
(can include visual aids, but these are not required)
2. Maps of your site *
(e.g. aerial, topographical, orthographic, and/or cadastral maps)
3. List of at least 3 key contacts that you have made
(e.g. Ducks Unlimited Canada, Ministry of Environment, Department of Fisheries and Oceans, Regional District, municipality, consultants, landowners)
4. Background reports on your site
(e.g. species inventory, water quality study, etc.)

TIPS:

* Types of Maps:

National Topographic Series (NTS) maps:	1:50,000 scale
Terrain Resource Information Management (TRIM) maps:	1:20,000 scale
Orthographic Photo Digital Imagery maps:	1:20,000 scale
Aerial photos:	1:15,000 scale
Cadastral maps: (legal and administrative boundary maps district lots, plans, and tenures such as minerals, water rights, tree farm licenses)	1:5,000 and 1:2,500 scale

Indexes to 1:20,000 BCGS (TRIM) Mapping: <http://ilmbwww.gov.bc.ca/bmgs/>

Agents for Aerial Photography and TRIM hardcopy: <http://ilmbwww.gov.bc.ca/bmgs/>

Other Sources of Mapping:

Cadastral maps: Crown Land Registry Services: <http://srmwww.gov.bc.ca/clrs/>
or BC Assessment Authority: <http://www.bcassessment.bc.ca/>

If you are still having difficulties finding maps, call Base Mapping and Geomatic Services BC
Ministry of Sustainable Resource Management
Tel: (250) 387-6316 or: (250) 952-4408
Fax: (250) 387-3022
Email: support@mail.gdbc.gov.bc.ca